




**COLLECTION DETAILS:**

<p><b>HAS THE EQUIPMENT BEEN DISCONNECTED?</b>  <i>(Items should be ready to be removed i.e. disconnected from sockets)</i></p>	
<p><b>IS THERE A LIFT AVAILABLE?</b></p>	
<p><b>ARE THE GOODS BOXED, LOOSE OR PALLETISED?</b></p>	
<p><b>ARE THERE ANY ITEMS THAT REQUIRE A SPECIAL PIECE OF EQUIPMENT TO LIFT IT OR REQUIRE MORE THAN ONE PERSON?</b></p>	

Please provide any further information relevant to your request in the box below.

**Please return form by email to [ucam@mountainrecycling.co.uk](mailto:ucam@mountainrecycling.co.uk) when completed.**

**Any questions? Call Facilities Management on 01223 (7)48134 or email [Facilities.Management@admin.cam.ac.uk](mailto:Facilities.Management@admin.cam.ac.uk)**