

# Compliance Overview – Status tab

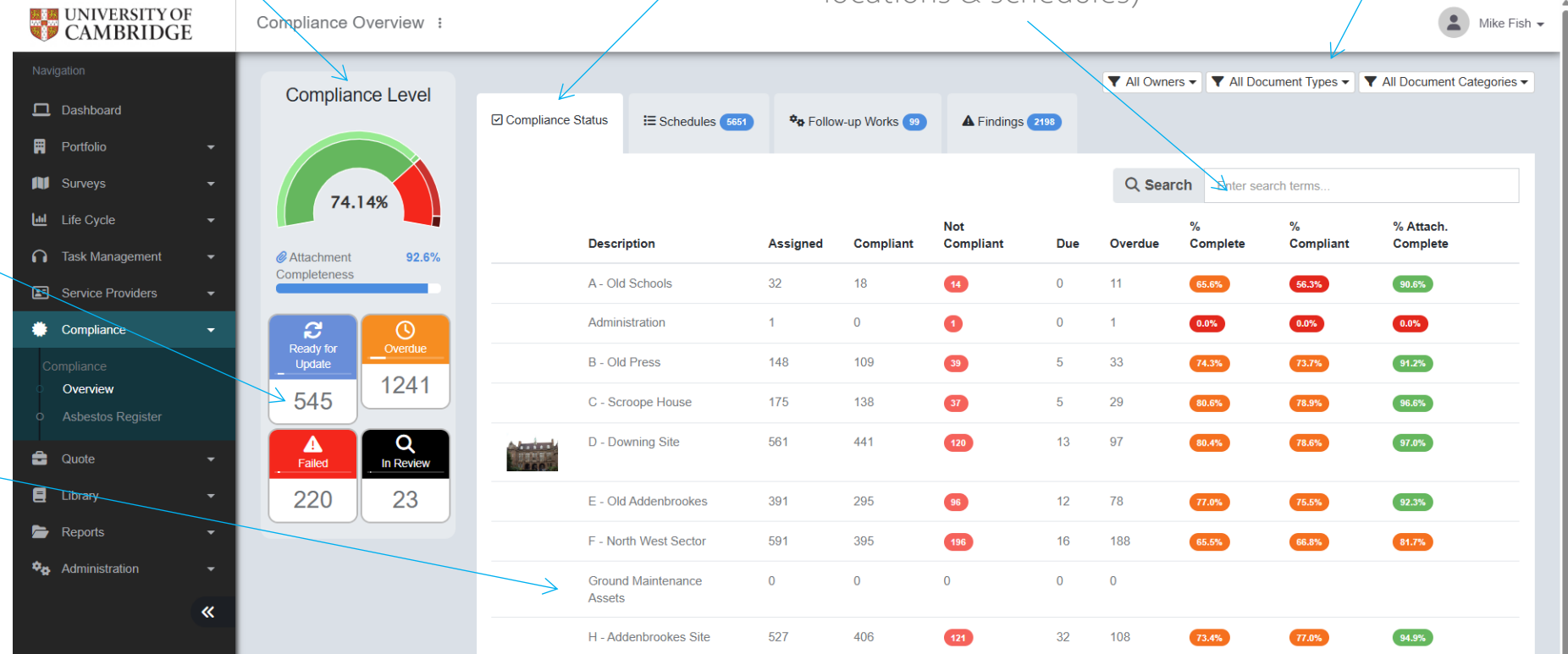
Dashboard info always relates to items listed

Search keywords within items listed (inc. relating to locations & schedules)

Filters

Click boxes to show filtered schedules

Click location listed to drill down



# Compliance Overview – Schedules tab

Dashboard info always relates to items listed

Search keywords within items listed (inc. relating to locations & schedules)

Filters

Click boxes to show filtered schedules

Click schedule listed to open (see next page)



UNIVERSITY OF CAMBRIDGE

Navigation

Dashboard

Portfolio

Surveys

Life Cycle

Task Management

Service Providers

Compliance

Compliance Overview

Asbestos Register

Quote

Library

Reports

Administration

Compliance Overview

Compliance Level

74.16%

Attachment Completeness 92.6%

Ready for Update 545

Overdue 1240

Failed 220

In Review 23

Compliance Status

Schedules 5652

Follow-up Works 99

Findings 2198

Show Suspended/Inactive

Search Enter search terms... Assign New

Compliance Schedules 5652

| Ref              | Type / Location                                                           | Owner        | Last Update | Next Due   | Available From | Overdue After | Inspection Status | Assessment Status | Compliance              |
|------------------|---------------------------------------------------------------------------|--------------|-------------|------------|----------------|---------------|-------------------|-------------------|-------------------------|
| Domestic Water — |                                                                           |              |             |            |                |               |                   |                   |                         |
| Calorifiers      |                                                                           |              |             |            |                |               |                   |                   |                         |
| CS6303           | A011 : The Old Schools (2022-054132 (Calorifier - Heated by electricity)) | Water Safety |             | 01/01/2025 | 01/12/2024     | 01/02/2025    | Unknown           | Overdue           | Unknown Results Overdue |
| CS6305           | B019 : University Centre (2024-085778 (Calorifier - Heated By LTHW))      | Water Safety |             | 01/01/2025 | 01/12/2024     | 01/02/2025    | Unknown           | Overdue           | Unknown Results Overdue |
| CS1604           | B019 : University Centre (2024-085727 (Calorifier: ACV - A144350))        | Water Safety | 27/11/2024  | 27/11/2025 | 27/10/2025     | 27/12/2025    | Unknown           | Current           | Compliant No Actions    |

# Compliance Overview – Schedule History

Breadcrumb trail includes location levels and schedule name.

History lists all completed and future inspection records

Click to open inspection record (see next page)

 UNIVERSITY OF CAMBRIDGE

Navigation

Dashboard

Portfolio

Surveys

Life Cycle

Task Management

Service Providers

Compliance

Quote

Library

Reports

Administration

Compliance Overview

B - Old Press

...

CS1604 : 2024-085727 (Calorifier: ACV - A144350)

 **Calorifiers**  
SFG 32-02, 05, 06 & 07 : 1Y Freq  
Calorifier - Heated by Electricity  
Calorifier - Heated by LTHW  
Calorifier - Heated by MTHW,  
HTHW or Steam

Last Update

Due4 months ago

Completed4 months ago

Next Update

Updatablein 7 months

Duein 8 months

Overduein 9 months

History

| Status                                                                                                                         | Ref | Due        | Completed  | Compliance | Open Findings |                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------|-----|------------|------------|------------|---------------|----------------------------------------------------------------------------------------------------------|
|  Future                                     |     | 27/11/2025 |            | Unknown    | None          |  <a href="#">View</a> |
|  Complete (awaiting Additional Information) |     | 21/11/2024 | 27/11/2024 | Compliant  | 1             |  <a href="#">View</a> |
|  Complete                                   |     | 21/11/2023 | 21/11/2023 | Compliant  | None          |  <a href="#">View</a> |

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# Compliance Overview – Inspection record

Timeline of actions, inc. links to follow up jobs created

Inspection status (Compliant / Non-compliant)

Click to open documentation attached

Click to view Finding details (relating to doc. attached)

**UNIVERSITY OF CAMBRIDGE**

My Tasks Fire Risk Assessment

Navigation

- Dashboard
- Portfolio
- Surveys
- Life Cycle
- Task Management
- Task Management
  - My Tasks
  - New Ticket
  - Ticket Manager
  - Job Manager
  - Planned Jobs
  - Works Authorisations and Permits
- Service Providers
- Compliance
- Quote
- Library
- Reports
- Administration

**JOB2455: Fire Risk Assessment**

Due | 19/10/2024 12:43  
Deadline | 19/11/2024 11:43

Category | Risk Assessment & Review Type | Compliance

**Compliant**

**Objective**

**Fire Risk Assessment**

SFG - 83-10

Date of Inspection/Check 14/10/2024  
Reference Number(s) (None)

Compliance Document Schedule CS702 : Fire Risk Assessment  
Current Status Current

Obtain the most recent Documentation/Certification, following up on any recommendations or defects

**Documents**

FRA\_20241017-C010-FRA.pdf

**Findings/Results**

upgrade fire doors must be FD60

Inspection and removal of combustible items

All cupboards/rooms containing electrical plant should be inspected and any combustible materials removed. A clear area of at least 1m should be maintained around electrical equipment. This is an out ... more

**Timeline**

**FOLLOW UP WORKS**

In this phase, any works resulting from the findings are completed.

7 Mar 17:03 Tammy Robinson created 15 follow up jobs [Show](#)

7 Mar 17:02 Tammy Robinson added 13 findings [Show](#)

5 Mar 13:55 Tammy Robinson created a follow up job [View](#)  
Remove dolly trolleys stored in corridor

27 Feb 12:25 Tammy Robinson created a follow up job [View](#)  
Remove dolly trolleys stored in corridor

26 Feb 15:49 Tammy Robinson created a follow up job [View](#)  
Monitor fire exit corridor for excessive storage

26 Feb 15:33 Tammy Robinson added 4 findings [Show](#)

**ADDITIONAL INFORMATION**

Should changes or additions be required after the completion of a job, this optional additional phase allows information to be gathered and updated.

**FOLLOW UP WORKS**

Skipped

# Compliance Overview – Inspection record (cont.)

Scroll down  
to see a list  
of follow up  
jobs, relating  
to findings

Those with  
permission to  
do so can add  
notes using:

 Add Note

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Navigation

- Dashboard
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  - Task Management
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    - Ticket Manager
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    - Planned Jobs
    - Works Authorisations and Permits
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- Reports
- Administration

My TasksFire Risk Assessment

Mike Fish

Follow up Works

| Description                                                      | Relates to                                         | Team                 | Status    |
|------------------------------------------------------------------|----------------------------------------------------|----------------------|-----------|
| Monitor fire exit corridor for excessive storage                 | ▲ Monitor fire exit corridor for excessive storage | FRA - Building Users | Closed    |
| Remove dolly trolleys stored in corridor                         | ▲ Remove dolly trolleys stored in corridor         | FRA - Building Users | Closed    |
| Remove dolly trolleys stored in corridor                         |                                                    | FRA - Building Users | Cancelled |
| Inspection and removal of combustible items                      |                                                    | FRA - Building Users | Open      |
| Reduce combustible materials in Security Managers office         |                                                    | FRA - Building Users | Open      |
| Monitor occupancy numbers                                        |                                                    | FRA - Building Users | Open      |
| Keep hardstanding walkway clear of combustibles                  |                                                    | FRA - Building Users | Open      |
| Ability to turn on standard lighting in Fan gallery              |                                                    | FRA - Building Users | Open      |
| Public and south end doors should be unlocked                    |                                                    | FRA - Building Users | Open      |
| Review disabled members of public evacuation                     |                                                    | FRA - Building Users | Open      |
| Faults on fire detection and alarm system                        |                                                    | FRA - Building Users | Open      |
| Revisions to emergency action plan and fire evacuation plan      |                                                    | FRA - Building Users | Open      |
| Routine of in-house inspections                                  |                                                    | FRA - Building Users | Open      |
| Programme of regular fire safety refresher training              |                                                    | FRA - Building Users | Open      |
| Training for Fire Wardens                                        |                                                    | FRA - Building Users | Open      |
| Recruitment of more fire wardens                                 |                                                    | FRA - Building Users | Open      |
| Monthly testing of Emergency Lighting                            |                                                    | FRA - Building Users | Open      |
| Routine in-house inspections of fire safety precautions/training |                                                    | FRA - Building Users | Open      |

Notes

No Notes have been added

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# Compliance Overview – Follow-up Works tab

Dashboard info always relates to items listed

Search keywords within items listed (inc. relating to locations & schedules)

Filters

Click boxes to show filtered schedules

Click to view follow-up job

Click to open inspection record

The screenshot displays the 'Compliance Overview' dashboard for the University of Cambridge, specifically the 'Follow-up Works' tab. The interface is divided into several sections:

- Navigation Sidebar:** Located on the left, it contains links to Dashboard, Portfolio, Surveys, Life Cycle, Task Management, Service Providers, Compliance (selected), Asbestos Register, Quote, Library, Reports, and Administration.
- Compliance Level:** A gauge chart showing a 74.17% compliance level. Below it, a bar chart indicates 'Attachment Completeness' at 92.6%.
- Summary Cards:** Four cards provide counts for different compliance states: 'Ready for Update' (550), 'Overdue' (1240), 'Failed' (220), and 'In Review' (23).
- Search and Filters:** A search bar is located at the top of the main content area. Above it, filters for 'All Owners', 'All Document Types', and 'All Document Categories' are visible.
- Follow-up Works List:** The main content area displays a list of follow-up work items. Each item includes a document icon, a title (e.g., 'FSS: Data Room 1'), a location (e.g., 'W - West Cambridge Site > W129 : Data Centre'), a due date (e.g., 'Due: 05/09/2024'), and a 'View' button. The list also shows the status of the work (e.g., 'Compliance') and a description of the work (e.g., 'PPM Remedial - RFQ').

# Compliance Overview – Findings tab

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Search keywords within items listed (inc. relating to locations & schedules)

Filters

Click boxes to show filtered schedules

Click location listed to drill down

Click to open inspection record

Click to view follow-up job

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Compliance Overview

Navigation

- Dashboard
- Portfolio
- Surveys
- Life Cycle
- Task Management
- Service Providers
- Compliance
  - Overview
  - Asbestos Register
- Quote
- Library
- Reports
- Administration

Compliance Level

74.18%

Attachment Completeness 92.6%

Ready for Update 550

Overdue 1240

Failed 220

In Review 23

Compliance Status

Schedules 5655

Follow-up Works 190

Findings 2198

Filters

All Owners

All Document Types

All Document Categories

Show completed findings

Search Enter search terms...

| Description                                               | Schedule                                                                        | Location                                               | Category                               | Date       | Finding Type  | Severity              | Doc Ref | Timed Defect Expires                | Remedial Jobs | Status      |
|-----------------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------|------------|---------------|-----------------------|---------|-------------------------------------|---------------|-------------|
| Emergency Lighting failures                               | CS570 : Emergency Lighting                                                      | F - North West Sector > F130 : Laundry Farm Blocks A-C | Fire Fighting & Fire Protection        | 10/03/2025 | Defect/Hazard | High - within 1 month |         | 30/04/2025<br>Time qualified defect |               | In progress |
| please be advised that hydrant 1 by reception has failed. | CS1224 : Fire Hydrants , 1Y                                                     | S - Sidgwick Site > S013 : Raised Faculty Building     | Fire Fighting & Fire Protection        | 04/03/2025 | Defect/Hazard | High - within 1 month |         |                                     |               | In progress |
| Other                                                     | CS1267 : Fire Hydrants , 1Y                                                     | S - Sidgwick Site > S022 : University Library          | Fire Fighting & Fire Protection        | 05/03/2025 | Defect/Hazard | Immediate             |         |                                     |               | In progress |
| Out of service                                            | CS2523 : 2022-081222 (Gas Boiler: Hamworthy - M15k171gb1547b) Boiler 2 Module 2 | D - Downing Site > D031 : Archaeology Building         | Heat Source, Distribution and Emitters | 03/02/2025 | Defect/Hazard | Immediate             |         |                                     |               | In progress |